

### Unitarian Universalist Partner Church Council

Connecting Unitarian & Universalist Congregations Around the Globe 483 Lockwood, Suite 109, St. Louis MO 63119 · (314) 918-2618 · www.uupcc.org

For office	•	□ PHIL
date received:		
check #:amount:\$		

# **UUPCC TRANSFER FORM**

#### INSTRUCTIONS:

Please print, fill out, and enclose this form with each check for funds to be transferred to your Partner Church. Please type or print clearly. This service is only available to UUPCC Institutional Members in good standing. *If you are unsure about your congregation's membership status or you have questions about the transfer policy, please call* (314) 918-2618 *or email* OFFICE@UUPCC.ORG *before you send funds*. Mail completed form with your check made out to "UUPCC" to:

UU Partner Church Council, 483 Lockwood, Suite 109 St. Louis, MO 63119-3168

## The UUPCC processes checks as they come in and transfers are done as follows:

<u>Transylvania</u> – beginning of every month. (12x's a year).

<u>The Philippines</u>: beginning of March, June, September, and December. (4'x's a year) <u>Northeast India</u>: beginning of February, May, August, and November. (4'x's a year)

### IMPORTANT >> UUPCC will no longer make transfers to overseas individuals.

Due to increased financial reporting laws in Romania, and new IRS regulations in this country, <u>UUPCC will no longer transfer funds to an individual in another country.</u> If you are an individual sending money that is not part of a church program, we suggest using a transfer service such as MoneyGram (available at many CVS locations) or Western Union.

Please note, if we receive a check intended for an individual, we will return it to you.

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NOTE: Any undesignated funds will be sent with the instruction: "To be used at the discretion of the minister and president of the congregation."